

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Jon Berridge
Organisation	Carer Support Wiltshire
Address	The Independent Living Centre, St. George's Road, Semington, BA14 6JQ
Phone number	01380 819604
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2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£ 5,835
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

6. Project summary: (100 words maximum)

To create the post of Carers Champion for 12 months in the South West Wiltshire area. The Carers Champion will work with local community and existing assets to raise awareness of all age carer services and identify carers who may need additional services. The role will be 1 day per week for 12 months with equipment, management and support provided by Carer Support Wiltshire.

7. Which Area Board are you applying to?

South West Wiltshire

8. What is the Post Code of the place where your project is taking place?

- SP3 5
- SP3 6
- SP3 4
- SP7 0
- SP7 9
- SP7 8
- SP5 5
- SP5 4
- SP2 0
- SP2 9
- SP2 8
- SP2 7
- BA12 6
- BA12 7

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
x <input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
x <input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
x <input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Purpose of the role:

The South West Wiltshire Carer Champion will work with local community and existing assets to raise awareness of all age carer services and identify carers who may need additional services. The role will be 1 day per week for 12 months with equipment, management and support provided by Carer Support Wiltshire.

The Carer Champion will develop a better understanding of the needs of carers in South West Wiltshire , improve access to services and facilitate sustainable support within

communities. Rural communities in particular tend to be under served and we see rural areas as a main focus of the Carer Champion.

The Carer Champion will:

- Provide an outreach service in key community venues to raise awareness of carer services
- Work alongside other services to identify an increasing number all age carers
- Ensure that carers' needs are identified and that they are able to access services
- Talk to and seek the views carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area board and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for carers and be a focal point for identifying what service improvements or developments are required
- attend local community groups and events to promote the needs of carers in that area
- Work in collaboration with local services including the public and unpaid carers to develop resources to meet the needs of carers in each area. Ensure that carers are included and well supported

How many older people/carers to do you expect to benefit from your project?

We currently have 461 carers registered with us in the South West Wiltshire area. Based on our work in other areas, we would expect a Carers champion to support 88 carers.

36 new carers identified and registered. These carers will go on to have assessments and appropriate support.

52 carers connecting to access information or services, or to request a re-assessment.

40 carers engaged through carer clinics at GP surgeries and local libraries.

12 local activity and community groups welcoming lonely carers in their communities.

20 carers will be struggling with their caring role and will need a break.

Only 1 in 10 carers assessed will require ongoing support, and most of those will receive a funded service from Wiltshire Council.

How will you encourage volunteering and community involvement?

The Carer Champion will receive training and support from Carer Support Wiltshire's Volunteer Manager and Volunteer Co-ordinator. CSW has a successful volunteer programme with over 80 active volunteers.

Carer Support Wiltshire's Volunteer Co-ordinator will recruit local volunteers to support the Carer Champion, enabling a much wider reach whilst maintaining a strong community based approach.

Carer Support Wiltshire will provide travel expenses for volunteers supporting the Carer Champion.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Carer support Wiltshire's focus for this project is to develop local community resources and connections, which are sustainable and which provide carers with low cost or no cost sources of support in their own community.

The Carer champion will have access to CSW appeal funds to provide respite care and assistance with transport for those carers who would otherwise be unable to attend local group activities.

Carer Support Wiltshire group events are free of charge, as are many other local groups.

The carer champion will be available for consultations and support at easily accessible local venues such as GP Surgeries and libraries as well as carer cafes and group meetings.

How will you work with other community partners?

Carer Support Wiltshire has a track record of collaborating with organisations, companies, community groups and local government. CSWs work with community partners includes making and receiving referrals, joint projects and resource sharing. CSW's network of community partners in the South West Wiltshire area will provide the Carer Champion with immediate access to key stakeholders. The network includes organisations such as:

Age UK

Alzheimer's Support

Wiltshire CIL

CAB Carers Project

Adult Social Care

Wiltshire Parent Carer Council

GP Surgeries

Local groups

Local government and parish councils.

The Carer Champion will expand and strengthen this network to increase awareness of the support that is available for carers and to learn about the specific needs and challenges of carers in the South West Wiltshire area.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

CSW is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff, volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse.

All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers.

The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

12. Monitoring your project.

How will you know if your project has been successful? *required field

Carer Support Wiltshire has embedded feedback and reporting into every project and area of work. We produce detailed quarterly reports to Wiltshire Council on outcomes and achievements against agreed goals and targets.

We will use the same tools and processes to measure the success of this project. Carers feedback is captured through feedback forms, anonymous surveys, group discussions and focus groups.

For this project we will be recording details from those who engage with the service, including:

- Where they live (postcode only)
- What challenges their caring role presents
- How often they feel able to do the things they would like
- If they have any additional support needs
- What prevents them from doing the things they like – e.g. having no-one to do things with, lacking transport, lacking money, caring responsibilities, disability

We will then follow up to measure outcomes against these initial details.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding requested is for 1 year. Our belief is that the Carer Champion role will have significant impact on raising awareness and enabling more carers to access support and engage with community activities. The detailed data which will come out of this 1 year funded period will enable us to create a strong proposal to Trusts and Corporate partners to continue funding the program. Additionally, the contacts and network development carried out by the Carers Champion will become part of the CSW referral network, ensuring better referrals pathways and improved communication between organisations.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts: March 2017

Total Income: £ 1,276,003.00

Total Expenditure: £ 1,275,989.00

Surplus/Deficit for the year: £ 14.00

Free reserves currently held: £ 2,256.00

(money not committed to other projects/operating costs)

Why can't you fund this project from your reserves:

We do not have sufficient funds in our reserves to pay for this project. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

15b. Project Finance:

Total Project cost	£10,835
Total required from Area Board	£ 5,835

Carer Champion			
	CSW cost	S.C. Cost	
Carer Champion		£	4,875
Admin costs	£	800	
CSW management and staff costs	£	2,450	
Volunteer training	£	318	
IT and running costs	£	870	
Travel Expenses		350	£ 960
Marketng and Promotional materials	£	230	
Totals	£	5,018	£ 5,835
Total Carer champion Costs			
	£	10,853	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

South West Wiltshire Community Area

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts**

Constitution:

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

I will make available on request the necessary and relevant policies and procedures such as Child

Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

I confirm that the information on this form is correct, any award received will be spent on the activities specified.